Grant Application

Date Rec'd: \_\_\_\_\_\_\_\_\_\_\_

Application #: \_\_\_\_\_\_\_\_\_\_\_

Grant #: \_\_\_\_\_\_\_\_\_\_\_

Amount: \_\_\_\_\_\_\_\_\_\_\_

(for LEF USE)

Name of Project: Click here to enter project title.

Total Amount Requested: Click here to enter the amount.

Application Procedure:

1. *Click in each section to enter the requested information. Provide as much information as possible, adding as many lines as necessary to fully describe your proposal.*
2. *Save the document, using the “save as” function. Include your name in the file name, i.e. Jane\_Doe12.1.09Grant.*
3. *Email the completed form and attachments to* *littletonedfund@****gmail****.com* *and your principal on or before the application due date. Scan and attach pictures, illustrations or other materials necessary to best present your proposal.*

***Remember, incomplete or poorly described applications will not be considered for funding.***

Submitted by: Click here to enter your name.

Mailing Address: Click here to enter your mailing address.

Email Address: Click here to enter your email.

Phone (Day/Evening): Click here to enter phone number.

**Description of Project:** Include the grade level, school, and number of children or faculty impacted, when the project will take place, what materials and resources will be used and obtained, expected outcome, activities, person(s) to be involved, approximate time required, time lines, etc. Are there other departments or students that might benefit from this purchase beyond the scope of this proposal? Requests to fund technology must include (a) the estimated “shelf-life” of the item, (b) whether this purchase will complete the technology’s components and (c) the age of existing hardware the technology will operate upon.

Click here to enter a description of the project.

**Objective of Project:** Describe how this proposal contributes to the uniqueness and excellence of our schools.

Click here to enter the objective.

**Evaluation of Project Impact:** Describe the process by which the project will be evaluated. If available, please attach measurement tool to be used in evaluation, i.e. survey, etc.

Click here to enter project impact.

**Project Expenses:** Please give details.

Click here to enter expenses.

**Project Income:** Include amount requested from the Littleton Education Fund as well as other sources of funding such as public and private grants, in-kind donations, etc.

Click here to enter project income.

**Partial Funding:** Could this project proceed to some degree with partial funding? If so, explain.

Click here to enter information about partial funding.

I have discussed this proposal with Click here to enter principal's name. of Click here to enter school name. on Click here to enter a date. and we are in agreement that it aligns with the system’s goals and curriculum and its implementation will be an asset to the Littleton Public Schools.

Email this form and attachments on or before the application due date to your principal and **littletonedfund@gmail.com**